

Ministry of Labour

Ministère du Travail

Office of the Assistant Deputy Minister  
of Corporate Services and Chief  
Administrative Officer

Bureau du sous-ministre adjoint des services  
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l'administration



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SEP 12 2019

Ms. Susan Stewart, Chair  
Grievance Settlement Board  
180 Dundas Street West, Suite 600  
Toronto ON M5G 1Z8

Dear Ms. Stewart:

The purpose of this letter is to express the wish to continue the existing Memorandum of Understanding (MOU) between the Minister of Labour and the Chair of the Grievance Settlement Board (GSB). The Agencies and Appointments Directive (AAD) requires that MOUs be affirmed when there is a change of Minister or agency Chair.

The existing MOU, signed in 2008 and affirmed in 2018, formalizes the accountability relationship between the Minister and the GSB. It establishes a mutual commitment to a cooperative working relationship and information exchange, within a framework that recognizes the independence of the GSB.

If you are in agreement with continuing the existing MOU, please sign and date a copy of this letter and return it to the attention of Ms. Esther Laquer, Director of Corporate Services. Ms. Laquer may be reached at 647-274-1275, should you or your staff have any questions.

I understand that the GSB has been working closely with ministry staff on the development of a new MOU, in accordance with the *Adjudicative Tribunals Accountability, Governance and Appointments Act, 2009* (ATAGAA), with the new MOU expected to be finalized and ready for signing by the parties in the new year.

Sincerely,

A handwritten signature in blue ink that reads "Susan Flanagan".

Susan Flanagan  
Assistant Deputy Minister and CAO

c: Mr. David Corbett, Deputy Minister of Labour

A handwritten signature in blue ink that reads "S Stewart".  
\_\_\_\_\_  
Susan Stewart, Chair

18 September 2019  
\_\_\_\_\_  
Date

A handwritten signature in blue ink that reads "Hon. Monte McNaughton".  
\_\_\_\_\_  
Hon. Monte McNaughton, Minister

NOV 14 2019  
\_\_\_\_\_  
Date